CURRICULUM VITAE

**Name:** Ahmed Arkan Mohamed Saeed

**Date of birth:** 8-Aug-1986

**Nationality:** Iraqi

**Marital status:** married

**Contact numbers**:

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**Qualifications: Education &**

* University Name : University of Technology
* Date attend : 2005 and Graduated in 2009
* Qualification : BSc in Material Engineering

**Personal Summary:**

With an extensive background in Zain Iraq, as a Call Center representative and other companies, I have learned to be responsible and do my job fast in perfect and professional way, also work under pressure and leave my work till I done it.

**Professional Experience**:

* **Zain Telecom-Iraq** : April, 2011 – 2018

Call Center Agent: Describe Zain company offers, meet Zain customers’ needs and solve their problems in smother & fast style even under load and pressure which give them a good picture to the company and its products and service.

* **Asia Cell:**

Work as resident engineer for installation communication tower which includes:

1-BSS engineer which includes installing all tower equipment and alignment with other towers

2- Site supervisor: make sure are civil work are done and all tower equipment are installed and send daily report of each day work

* **Wurth company**:

Marketing representative:

Includes..

1. Make a tour to all enterprise shops and explain them all the company equipment
2. Make announcements in internet of company tools
3. Take a look in all combaters offer and compare it to make a good offers

* **The Independent High Electoral Commission**:

As a supervisor data entry at from Aug, 2010 – Apr, 2010

Which includes..

1- Enter all electoral data and check all work doing well

2- Send daily report of all employers work done

* **Shoof company for detergents sale :**

Worked as sales supervisor

Which includes..

1. Follow up all delegates daily workflows
2. Records all notes which could effect in company salary
3. Supervision of all company advertising campaigns

* **Multisell company ( exclusive agent for OPPO mobile ) :**

Worked as promoters supervisor

Which includes..

1. Supervision of all promoters behavior and announcement style
2. Make a daily report of promoters sales and other company sales
3. Make a survey for each promoter how many people did he talk and how many did he sell to make a plan for a better sale flow
4. Supervision and make an events for a better media base in new areas
5. Make a weekly report for all delegates action

**Qualifications:**

1-Native language: Arabic

2- English language: fluently speaking, reading and writing

# get a certification of English language from Iraqi space training center

3- Gain (PMP) certification from British professional consultancy training services

4- Gain a certificate of participation in the PMP workshop of Lebanon Tajheez Company